

17 June 2020

IMAs and PIRRs,

Attached is a letter from the Commander of the Air Force Reserve Lt. Gen. Scobee. It is an Exception to Policy that allows reservists to travel to their UNIT OF ASSIGNMENT to perform IDTs and Annual Tour. This is exciting news for all of us, but I want to make sure you understand that this is NOT a blanket waiver for you to head to your unit and perform your IDTs and AT without your assigned supervisor/commander's approval.

Each installation commander is responsible for establishing the HPCON level and limiting or not limiting travel to or from his or her base. Before you plan on performing any IDTs or AT using this letter, it's important that you first discuss your plans with your active duty/assigned supervisor. While this letter does provide you clearance to travel from your home to your assigned duty location for IDTs and AT (not RPA or MPA), it doesn't take precedence over the wishes or direction of your unit or your assigned installation commander.

Please make sure you keep the following points in mind when determining whether or not you should or can travel to your unit for duty:

- This letter only applies to your unit of assignment. If you are considering travel to ANY other location, you'll need a separate ETP.
- This letter only applies to IDTs and AT. If you are planning official travel for any other reason (RPA, MPA, etc) you'll need a separate ETP.
- Some locations, especially those OCONUS, require a 14-day Restriction of Movement (ROM). This letter does not necessarily cover that, so if your travel requires it, you'll need to work that out with your active duty unit and/or detachment first.

In a nutshell, Gen Scobee is granting permission for you to travel from your home to your unit of assignment for IDTs or AT. If you need ROM for the location OR if you're traveling to a different location OR for a different reason, this letter may not apply. Direct any questions to your assigned/active duty unit and/or your detachment. This ETP will definitely make it easier for some of you to serve and fulfill your R/R and FY requirements, but it's not a catch-all. When in doubt, ask. We are here to help.

Thank you for ALL you do.

Col. Amy Boehle

Commander, HQ RIO



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
WASHINGTON, DC

19 June 2020

MEMORANDUM FOR AIR FORCE RESERVE COMMANDERS AND DIRECTORS

FROM: HQ USAF/RE  
1150 Air Force Pentagon  
Washington DC 20330-1150

SUBJECT: Travel Authorization Waiver for Primary Assigned Duty Location During COVID-19

1. The primary mission of the Air Force Reserve is to provide the nation with a force that is trained and ready to defend the nation against our adversaries. COVID-19 and the restrictions that were put in place to slow the spread of this deadly virus interrupted our ability to train our forces. While the threats posed by COVID-19 are still very prevalent and require us to redefine our standards for normal by being ever vigilant in our daily actions, it is imperative that we move towards resuming training within our units.
2. To facilitate my intent, I am authorizing travel for AFR members to participate in active and inactive duty training at their assigned duty locations. Personnel who require official travel to a location other than their primary assigned duty location will require a separate waiver. Commanders are still expected to exercise judgement with members who are in high threat areas or are in high risk categories. Commanders may still allow these members to complete training by means that do not require travel (i.e. telework) as indicated in the CAFR COVID-19 Response Guidance Memorandum dated 12 May 20. Commanders should also continue to utilize procedures in OSD's Force Health Protection Guidance Memo (Supplement 9) in identifying members who exhibit COVID-like symptoms and taking appropriate actions to validate, minimize and treat members affected during training.
3. Commanders should consider the President's Opening of America initiative, OSD's list of states, which have met the criteria for removing travel restrictions, and the conditions-based criteria and metrics identified by the Secretary of the Air Force, when determining who should be excused or allowed to travel for training. Refer to the OSD 22 May 20 memorandum entitled "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions" for additional guidance. To be clear, we must ensure that we do not put our Airmen at unnecessary exposure to COVID-19.
4. My point of contact for this exception to policy is Lt Col Bastien, AF/REPP, (703) 693-9510.

A handwritten signature in black ink, appearing to read "Richard W. Scobee".

RICHARD W. SCOBEE  
Lieutenant General, USAF  
Chief of Air Force Reserve